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PART-IIA

GOVERNMENT OF MEGHALAYA

FINANCE (PAY REVISION) DEPARTMENT

NOTIFICATION

The 28th November, 2017.

GOVERNMENT RESOLUTION ON THE RECOMMENDATIONS OF THE FIFTH MEGHALAYA PAY COMMISSION

No.F(PR)–49/2017/192. - The Government of Meghalaya, *vide* Resolution No.F(PR)–15/2015/17, dated the 25th July, 2016, constituted the Fifth Meghalaya Pay Commission to examine the existing structure of emoluments and conditions of service of different categories of Government employees, pension, death-cum-retirement gratuity, family pension and other terminal or recurring benefits, existing amenities and facilities admissible to State Government employees such as Dearness Allowance, Medical Allowance, House Rent Allowance, Hill Compensatory Allowance, Travelling Allowance, Winter Allowance, Compensatory Allowances, Special Pay, etc. and to make recommendations relating thereto which may be feasible and desirable.

The Commission submitted its Report to the Government on 31st July, 2017. The Report includes the Revised Pay Structure, conditions of service and general observations, Modified Assured Career Progression Scheme (MACPS), allowances, pension and other retirement benefits, leave and leave entitlements and departmental recommendations.

An Empowered Committee was constituted by the Government *vide* Notification No.F(PR)-33/2017/1, dated 16th August, 2017 to review and examine the recommendations of the Fifth Meghalaya Pay Commission and to submit its recommendations thereon. The Empowered Committee submitted its Report to the Government on 9th November, 2017.

After careful and detailed consideration of the recommendations of the Pay Commission and the Empowered Committee, the Government has decided as follows:-

1. PAY STRUCTURE:

- 1.1. The Revised Pay Structure will be in the form of a **“Pay Matrix”** (**Annexure – I**) consisting of two dimensions – a **“horizontal pay range”** in which each level corresponds to a functional role in the hierarchy and is denoted by numbers as 1, 2, 3 and so on and a **“vertical range”** against each level which indicates pay progression with Pay Cells.
- 1.2. The Revised Pay Structure will take effect from 1st January, 2017 and will apply to all categories of State Government employees who are already in service on 1st January, 2017 as well as those who enter service after the aforesaid date, other than members of the All India Services, the Meghalaya Judicial Service and faculty under Education Department drawing UGC Scales and AICTE Scales.
- 1.3. The annual increment in the Revised Pay Structure will be on a flat rate of 3%, to be rounded off to the nearest ₹ 100.00, in respect of all the 22 Pay Levels and there will be no Efficiency Bar.
- 1.4. There will be two dates for grant of increment in the Revised Pay Structure, namely, 1st July and 1st January.

2. PRINCIPLE OF PAY FIXATION:

- 2.1. The methodology for fixation of the initial pay of the State Government employees on their coming over to the Revised Pay Structure recommended by the Pay Commission has been accepted. Accordingly, the existing basic pay as on 1st January, 2017 shall be multiplied by a factor of **2.68** and thereafter the basic pay shall be fixed at the next higher stage of the Pay Level in the Pay Matrix applicable thereto.
- 2.2. Till the fixation of pay is finally checked by the Accountant General (Audit), the fixation of pay made by the Head of Office in the Revised Pay Structure will be treated as provisional. Drawal of pay and arrears in the Revised Pay Structure is subject to adjustments in the light of discrepancies, if any, noticed later. For this purpose every employee shall be required to furnish an undertaking to the effect that any excess payment that may be found to have been made as a result of fixation of pay will be refunded to Government either by adjustment against future payments or through Treasury Challans.
- 2.3. In the case of the Gazetted Officers drawing pay on the authority of the pay slips issued by the Accountant General (A&E), Meghalaya, the provisional fixation of pay in the Revised Pay Structure shall be made by the Accountant General (A&E), who shall issue the pay slips after obtaining the undertaking from the concerned officers that any excess payment that may be found to have been made as a result of fixation of pay will be refunded to Government through Treasury Challans.

3. ALLOWANCES:**3.1. Dearness Allowance**

The existing pattern of Dearness Allowance for State Government employees, which is same as the Central Government pattern, will continue in the Revised Pay Structure.

3.2. Medical Allowance

Medical Allowance will be enhanced to ₹ 1000/- per month. The allowance will be admissible uniformly to all government employees/pensioners/family pension holders as per existing norms.

3.3. House Rent Allowance

The revised rate of House Rent Allowance for the government employees will be as shown in the table below:-

Classification of cities/ towns and other areas	Rates of House Rent Allowance proposed by the Empowered Committee
(1)	(3)
(i) Shillong and Urban Agglomeration*	15% of basic pay subject to a maximum of ₹ 8,000.00 per month
(ii) District Headquarters	12½ % of basic pay subject a maximum of ₹ 6,000.00 per month
(iii) Other Areas	10% of basic pay subject to a maximum of ₹ 5,000.00 per month

Note: *Rates prescribed for Shillong will be applicable for Shillong and Urban Agglomeration as per areas notified by the State Urban Affairs Department.

3.4. License Fee

The existing orders for regulation of License Fee will continue. Meanwhile, Finance Department will examine and consider revision of the existing rates.

3.5. Hill Compensatory Allowance

Hill Compensatory Allowance will be enhanced to ₹ 500/- per month for all government employees, irrespective of their place of posting.

3.6. Winter Allowance

Winter Allowance will be enhanced to ₹ 600.00 p.m. The allowance will be payable to the government employees for a period of four months, i.e., from the month of November to February as per existing norms. The allowance will also be granted to the pensioners/family pension holders whose residence is located in a station where the allowance is drawn by the government employees, on production of residential certificate.

3.7. Travelling Allowance

Gradation of State Government employees for the purpose of Travelling Allowance will be as indicated below:

Grade – I	All employees drawing pay of ₹ 71,600.00 per month and above.
Grade – II	All employees drawing pay of ₹ 39,400.00 per month and above but below ₹ 71,600.00 per month.
Grade – III	All employees drawing pay of ₹ 19,000.00 per month and above but below ₹ 39,400.00 per month.
Grade – IV	All employees drawing pay of ₹ 19,000.00 per month and below.

3.8. **Permanent/Fixed Travelling Allowance**

The revised rates of Permanent/Fixed T.A. for the following categories of government employees will be as shown against each:

Category of Officials	Recommended amount of Permanent/Fixed TA
(1)	(2)

(a) **Finance**

(i) Audit Officer	(i) ₹ 4,800.00 p.m.
(ii) Auditor	(ii) ₹ 4,300.00 p.m.
(iii) Assistant Auditor	(iii) ₹ 3,740.00 p.m.
(iv) Peon	(iv) ₹ 2,400.00 p.m.

(b) **Education**

Sub-Inspectors of Schools (Re-designated as Addl. Sub-Divisional School Education Officer)	₹ 2,000.00 p.m. (Subject to the condition that they perform a minimum of 15 days field duties in a month)
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(c) **Community & Rural Development**

Gram Sevak/Sevika	-do-
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(d) **A.H. & Veterinary**

Veterinary Field Assistant	₹ 1,500.00 p.m. (Subject to the condition that they perform a minimum of 15 days field duties in a month)
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(e) **Sericulture & Weaving**

(i) Sericulture Demonstrator	-do -
(ii) Weaving Demonstrator (Handloom)	-do-

(f) **Agriculture**

Agriculture Demonstrator/ Fieldman (Both re-designated as Assistant Agriculture Inspector)	-do-
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(g) Horticulture

Horticulture Demonstrator -do-
(Re-designated as Assistant
Horticulture Inspector)

(h) Health & Family Welfare

(i) Auxiliary Nurse Mid-wife -do-
(ANM)

(ii) Lady Health Visitor (LHV) -do-

(i) Forests & Environment

Forest Ranger -do-

(j) Soil & Water Conservation

Soil & Water Conservation -do-
Ranger

(k) Labour

Inspector of Labour -do-

(l) Public Works

Section Assistant -do-

3.9. Mileage Allowance

3.9.1. Journey by road – The existing provisions of mileage allowance for journey by roads will continue unchanged.

3.9.2. Journey by railways – The travel entitlements for journeys by railways in respect of different grades of government employees will be as follows:-

Grades of Government employees	Travel Entitlement
(1)	(2)
Grade – I	Accommodation in AC-I Class
Grade – II	Accommodation in 2-Tier AC Sleeper/First Class
Grade – III	Accommodation in 3-Tier A.C. Sleeper/A.C. Chair Car
Grade – IV	Accommodation in Sleeper Class or non-AC Second Class

3.10. Incidental Charges – The provision of incidental charges will be discontinued.

3.11. Conveyance Allowance

3.11.1. While re-imbursement of P.O.L. to officers for journeys performed in the exigencies of public service, subject to the existing ceilings, will remain unchanged, Government will review the existing arrangements for hiring of vehicles by entitled government employees keeping in view the requirement to perform official journeys where no government vehicle is allotted to them.

3.11.2. The revised rate of Conveyance Allowance for the Estate Assistant of the Estate Office (GAD) will be **₹ 600.00 p.m.**

3.12. Daily Allowance

The revised rates of Daily Allowance in respect of different grades of government employees will be as follows:

Grade of Employee	Within the State	Outside the State but within the N.E. Region	Outside the N.E. Region
(1)	(2)	(3)	(4)
Grade – I	₹ 360.00	₹ 600.00	₹ 900.00
Grade – II	₹ 270.00	₹ 450.00	₹ 700.00
Grade – III	₹ 240.00	₹ 400.00	₹ 600.00
Grade – IV	₹ 200.00	₹ 360.00	₹ 560.00

3.13. Actual Lodging Expenses

The revised rates of Actual Lodging Expenses in respect of different grades of government employees will be as follows:

Grade of employee	Kolkata/New Delhi/ Mumbai/Chennai/ Bengaluru/Hyderabad	Other places	
		Outside the State	Within the State
(1)	(2)	(3)	(4)
Grade – I	₹ 3,500.00	₹ 3,000.00	₹ 2,000.00
Grade – II	₹ 3,000.00	₹ 2,500.00	₹ 1,500.00
Grade – III	₹ 2,500.00	₹ 1,500.00	₹ 800.00
Grade – IV	₹ 1,500.00	₹ 1,000.00	₹ 600.00

3.14. Composite Transfer Grant

Composite Transfer Grant will be granted at 80% of one month's basic pay of the employee with the existing conditions to remain unchanged.

3.15. Travelling Allowance for the family of deceased government employee

Status quo will be maintained on Travelling Allowance for family of deceased government employee.

3.16. Transportation of dead bodies and Travelling Allowance

Travelling allowance for transportation of dead bodies without haltage and incidentals will be allowed to 2(two) of the family members of the deceased accompanying the dead body, instead of 1 (one).

3.17. Messing and Uniform Allowance

3.17.1. The revised rates of Messing and Uniform Allowance for the Nurses will be as follows:

Uniform Allowance –	
a. Initial Grant	₹ 4,000.00
b. Subsequent years	₹ 1,500.00
Messing Allowance	₹ 1,400.00

3.17.2. Nursing Allowance will be granted to the Nurses at ₹ 1,000.00 p.m.

3.18. Shift Allowance

Shift Allowance payable to the Lecturers of Government Colleges will be enhanced to ₹ 3,000/- per month, subject to the existing conditions.

3.19. Training Institution Allowance

The revised rate of Training Institution Allowance will be **7.5%** of the basic pay per month subject to the condition that no honorarium would be admissible to those employees who are entitled for this allowance.

3.20. Overtime Allowance for work on Public Holidays

All Departments should ensure to provide adequate funds in their annual budget to meet the annual cost of compensating the employees for working on public holidays as per norms of the Scheme of Compensation for Holidays Foregone. The ceiling of this compensation will be raised to ₹ **5,000/- per year.**

3.21. Overtime Allowance for employees of the Government Press

The following formula recommended by the Pay Commission will be the basis for calculation of Overtime Allowance for employees of the Government Press, Printing & Stationery Department:-

$$\begin{array}{rcl} \text{Over Time Allowance} & & \text{Actual Pay at the minimum of their} \\ \text{per hour} & = & \text{Pay Level plus D.A., if any} \\ & & \hline & & \text{No. of Working Days} \times \text{No. of} \\ & & \text{Working Hours per day, per month} \end{array}$$

- 3.22.** The existing rate of Overtime Allowance for the Drivers of Meghalaya Houses, New Delhi and Kolkata will be enhanced to ₹ 2,500.00 per month.

3.23. Ration Allowance

The revised rate of Ration Allowance for the Police and Home Guards personnel will as follows:

(a) Home (Police)

- i. Armed Branch - ₹ 1,200.00 p.m.
- ii. Unarmed Branch - ₹ 900.00 p.m.

(b) Home Guards

For Border Wing Home Guards
(up-to the rank of Subedar) and the
Meghalaya Secretariat Home Guards - ₹ 1,200.00 p.m.

3.24. Kit Allowance/Kit Maintenance Allowance

Kit Allowance and Kit Maintenance Allowance will be payable to the following categories of government employees at the revised rates indicated against each:

A. HOME (POLICE)**Kit Allowance:**

- a. Initial Grant ₹ 6,000.00 (non-recurring)
- b. Every year ₹ 1,000.00 (recurring)

Kit Maintenance Allowance:

- a. All Gazetted Officers ₹ 200.00 p.m.
- b. Other ranks ₹ 100.00 p.m.

- c. Traffic Duty Gazetted Officers ₹ 300.00 p.m.
- d. Traffic Duty – Other ranks
₹ 150.00 p.m.

B. CIVIL DEFENCE & HOME GUARDS

The Border Wing Home Guards and the Meghalaya Secretariat Duty Guards will be allowed the same rates of Kit and Kit Maintenance Allowances as prescribed for the State Police personnel above.

C. PRISONS

Kit Allowance:

- a. Initial Grant (non-recurring)
 - i. For Superintendent ₹ 6,000.00
 - ii. Jailor/Assistant Jailor ₹ 4,000.00
 - iii. Other ranks ₹ 3,000.00
- b. For all Officers/ other ranks ₹ 1,000.00
Every year (Recurring)

Kit Maintenance Allowance:

- i. Superintendent/Jailor/
Assistant Jailor ₹ 200.00 p.m.
- ii. Other ranks ₹ 100.00 p.m.

c. EXCISE

Kit Allowance

- a. Initial Grant (non-recurring)
 - i. For Superintendent/Deputy
Superintendent ₹ 6,000.00
 - ii. Inspector/Assistant Inspector ₹ 4,000.00
 - iii. Other ranks ₹ 3,000.00
- b. For all Officers/other ranks ₹ 1,000.00
Every year (Recurring)

Kit Maintenance Allowance:

- i. Superintendent/Deputy
Superintendent/Inspector/Assistant
Inspector ₹ 200.00 p.m.
- ii. Other ranks ₹ 100.00 p.m.

3.25. Deputation (Duty) Allowance

The existing rate of Deputation (Duty) Allowance will be raised to 10 percent of basic pay subject to the maximum of ₹ 4,000.00 per month for deputation within the same station and 20 percent of basic pay subject to the maximum of ₹ 8,000.00 per month for deputation not within the same station.

3.26. Risk Allowance

The proposed State Employees' Health Risk Insurance Scheme will be referred to the Administrative Rules & Regulations Revision Advisory Committee (ARRRAC) for examination of the modalities. Until such time as the aforesaid scheme is implemented, the existing government employees who are drawing Risk Allowance will be allowed to continue to draw the allowance at the same rate in the Revised Pay Structure.

3.27. Rural Allowance

Grant of Rural Allowance to government doctors will continue but Health & Family Welfare Department will re-examine the matter in consultation with Finance Department.

3.28. Special Pay

The nomenclature of Special Pay will be changed to "*Currency Handling Allowance.*" The quantum of monthly cash handled to qualify for this Allowance will be redefined as follows –

a. For Cashiers and Assistants handling cash at monthly average of –

		<u>Rate</u>
i. Upto Rupees One lakh	-	₹ 400.00 p.m.
ii. Above Rupees One lakh	-	₹ 600.00 p.m.
b. For Duftries detailed for Treasury/Bank duties	-	₹ 200.00 p.m.

3.29. Compensatory Allowances in respect of the state government employees stationed/posted in other states, including the National Capital

City Compensatory Allowance will be paid to the employees of the State Government serving at the different Meghalaya Houses, in lieu of Transport Allowance, at the rate indicated below:-

Delhi	- ₹ 1,500.00 p.m.
Kolkata	- ₹ 1,500.00 p.m.
Mumbai	- ₹ 1,500.00 p.m.
Vellore	- ₹ 1,200.00 p.m.
Guwahati	- ₹ 750.00 p.m.

3.30. Implementation of the revised rates of allowances and other related matters

The revised rates of all the aforesaid allowances and related matters, other than Dearness Allowance, will be effective from **1st December, 2017.**

3.31. LEAVE TRAVEL CONCESSION:

3.31.1. The facility of Home Town Leave Travel Concession will continue unchanged.

3.31.2. The facility of LTC to visit any place in India, currently restricted to only once in one's service career, to be availed during the last year of one's service, will be renamed as "Pre-Retirement Leave Travel Concession for Government Employee and Family" and a retiring Government employee and his/her family/dependents, as defined in the Meghalaya Travelling Allowance Rules, 1985, will be allowed to avail the cost of travel to visit any place in India during the last ten years of his/her service career.

3.32. LOANS

The existing arrangements for the admissibility of loans to government employees covered by the MOU entered into by the State Government with the State Bank of India will continue.

3.33. ADVANCES

The grant of interest-free advances to the government employees will be increased as follows –

(i) Children Education Advance –

Children's Education Advance from ₹ 5,500.00 to ₹ 11,000.00 per school-going child, to be limited to 2 (two) school-going children to be recovered in 10 (ten) equal monthly instalments, subject to all other existing terms and conditions.

(ii) Festival Advance –

Festival Advance from the existing amount of ₹ 5,000.00 to ₹ 7,000.00 subject to all other existing terms and conditions remaining the same.

4. PENSION AND OTHER RETIREMENT BENEFITS:**4.1. Quantum/rates of pension and family pension**

The mode of calculation of pension will be @ 50% of last pay drawn or 50% of the last six-month's average emoluments of the employee, whichever is more beneficial to the pensioner, other benefits remaining the same.

4.2. Qualifying service for the purpose of pension

Status quo will be maintained in computing qualifying service for the purpose of pension.

4.3. Period for enhancement of family pension

(a) Status quo will be maintained in the mode of payment of family pension in the case of death of a government employee while in service, that is, normal rate will be after 7 years from the date of death of the employee.

(b) In the case of death of an employee after retirement, the enhanced family pension will be payable to the family for a period of 7 years or up-to the date on which he/she would have attained 65 years of age had he/she survived, whichever period is shorter.

After the period so fixed above, the family in receipt of family pension shall be entitled to family pension at the normal rate.

4.4. Additional pension/family pension to the older pensioners/family pension holders

The following existing provisions for eligibility of additional pension/family pension will remain unchanged –

(i) 80 years to < 85 years	20% of basic pension/family pension
(ii) 85 years to < 90 years	30% of basic pension/family pension
(iii) 90 years to < 95 years	40% of basic pension/family pension
(iv) 95 years to < 100 years	50% of basic pension/family pension
(v) 100 years and above	100% of basic pension/family pension

4.5. Enhancement of the rate of commutation of pension

The rate of commutation of pension will be raised from the existing one-third of the basic pension to 40% of the basic pension.

4.6. Restoration period of the commuted portion of pension

The existing period of 15 years from the date of retirement for restoration of the commuted portion of pension will remain unchanged.

4.7. Voluntary retirement scheme

The existing Voluntary Retirement Scheme will remain unchanged.

4.8. Enhancement of Death-cum-Retirement Gratuity

The existing ceiling of Death-cum-Retirement Gratuity will be enhanced to ₹ 10.00 lakhs.

4.9. Rationalization of Death/Service Gratuity

Death/Service Gratuity will remain unchanged.

4.10. Ex-gratia lump-sum compensation

Ex-gratia payment to families of government employees who die while performing their bona fide official duties and ex-gratia lump-sum compensation to the Police and Home Guard personnel who get killed on law and order duties/anti-insurgent or terrorist action, etc. and/or sustain injuries resulting in permanent disability, etc. will be revised as follows –

Reasons of death or disability	Recommended
1. Death in the course of performance of bona fide duties due to – (a) Accidents (b) Acts of violence (c) Border skirmishes	₹ 7,50,000.00
2. Permanent disability suffered due to 1(b) and (c) above	₹ 1,00,000.00
3. Injuries sustained as a result of incidents mentioned at 1 (b) and/or (c) above which impair mobility for more than three months.	₹ 50,000.00

4.11. Age of superannuation of State Government employees

The age of superannuation of the government employees (that is, 58 years) will remain unchanged.

4.12. Extension of the benefits of Winter Allowance to pensioners/family pension holders

Winter Allowance will be admissible to the pensioners/family pension holders at the rate admissible to the serving government employees, if their residence is located in a station where the allowance is drawn by the government employees, subject to production of Residential Certificate.

4.13. Revision of pension of pre-1.1.2017 pensioners/family pension holders

The revised basic pension/family pension of pre-1.1.2017 pensioners/family pension holders will be determined by multiplying their existing basic pension by the factor of **2.68**. Accordingly, the revised minimum pension/family pension with effect from **1st January, 2017** will be as follows –

Minimum Pension ₹ 8,700.00 p.m.

Minimum Family Pension ₹ 8,700.00 p.m.

4.14. Family pension & other retirement benefits to the family of employees covered by the New Defined Contribution Pension Scheme (NPS) who die while in service

An Expert Committee will be set up to examine the entire gamut of issues on the working of the New Defined Contribution Pension Scheme (NPS).

5. CONDITIONS OF SERVICE AND GENERAL OBSERVATIONS:

The Government agreed with the observations of the Pay Commission on various issues relating to conditions of service of the State Government employees as given in Chapter 8 of its Report and after considering all aspects, decided the following:

5.1. Service Rules

- (i) All Departments which do not have Service Rules need to frame, finalise and notify their Service Rules within one year from the date of implementation of the Revised Pay Structure.

- (ii) All Service Rules, when notified, should be reviewed every five years to ensure that the Rules are harmonious with arising ground realities.
- (iii) State Government will set up an Expert Committee to review the nature of duty of the Heads of Departments. Wherever the Committee decides that the Department is of such importance that it should be preferably manned by an AIS Officer, effective steps will be taken for encadrement of such posts.

5.2. **State Employees' Group Insurance Scheme**

The Meghalaya State Employees' Group Insurance Scheme should be promptly finalized and implemented in a time-bound manner.

5.3. **Classification of services/grades**

The group-wise classification of the services/posts will be as follows –

Group 'A'	All posts placed at Levels – 15 and above in the Pay Matrix of the Revised Pay Structure.
Group 'B'	All posts placed at Levels – 11 to 14 in the Pay Matrix of the Revised Pay Structure.
Group 'C'	All posts placed at Levels – 2 to 10 in the Pay Matrix of the Revised Pay Structure.
Group 'D'	All posts placed at Level – 1 in the Pay Matrix of the Revised Pay Structure.

5.4. **Work-charged establishment**

The existing rules/orders and regulations concerning work-charged personnel will continue. No employment under the Work-Charged Establishments should be made.

5.5. **Incentives for enhancing the professional skills and competence of state government employees**

Guidelines will be formulated to specify the level of rewards to be granted for different levels of achievement, that is, State, National, International, etc., and that fees for training courses in Distance Learning/Training relevant to the job may be borne by the State Government to encourage willing and eager employees to take up such courses with the rider that, if the employee fails to qualify the end-of-the-Course Examination, 50% of the course fee be recovered in suitable instalments.

5.6. **Principles, terms and conditions for departmental promotions:**

Timely recording/reviewing/accepting of ACRs, regular holding of DPC within a pre-specified date, etc., may be ensured by all authorities concerned. Personnel & A.R. Department will examine the issue that the DPC needs to give adequate weightage to meritorious government functionaries, who may be recommended for out-of-turn promotion in their ACRs.

5.7. Assessment of performance

The recommendation of the Pay Commission at para.8.10. of its report will be referred to the Administrative Rules & Regulations Revision Advisory Committee (ARRRAC) for detailed examination.

5.8. Contractual employment on full-time/part-time basis, flexible work station, etc.

- (i) All short duration/fixed-term appointments to be on contractual basis.
- (ii) Modernisation and mechanisation of working conditions to be encouraged.
- (iii) Lateral movement of State Government employees across State Government Organisations, including PSUs wherever feasible and possible, to be encouraged to increase the achievements/professional efficiencies of the employees.

5.9. Advance increment for higher/specialized qualification

Finance Department will constitute a High Powered Expert Committee to examine and decide fair and equitable norms for grant of Advance Increments to government employees who attain higher qualification from a recognized Institution, either at their own expenses or at Government expenses, where such higher qualification is beneficial and useful to the services rendered by the Department where such employee is employed.

5.10. Muster roll/contingency/casual employees

Whenever Muster Roll/Casual or Contingency Workers are engaged for any unavoidable purpose, with the approval of competent authority, such engagement should not exceed eleven months in any case, preferably such employment should be for much shorter period of days or weeks only and that any defaulting official who allows such engagement to continue beyond the prescribed period should be penalised through departmental proceedings. The Conduct Rules will be suitably amended to include such exigencies.

5.11. Modified Assured Career Progression Scheme (MACPS)

The existing Assured Career Progression Scheme (ACPS) will be replaced by the “Modified Assured Career Progression Scheme (MACPS)” as recommended by the Pay Commission, with modifications. Government employees will be allowed placement in higher Pay Level on completion of 10, 20 and 30 years’ service.

6. LEAVE, LEAVE ENTITLEMENTS AND RELATED MATTERS:**6.1. Earned leave**

While other provisions relating to earned leave entitlements of the government employees will remain the same, the following provision will be added to the existing rule governing accumulation of earned leave –

“...Provided that where the earned leave at the credit of Government servant as on the last day of December or June is 300 day or less but more than 285 days, the advance credit of 15 days earned leave on first day of January or July shall instead of being credited in leave account be kept separately and first adjusted against the earned leave that the Government servant takes during that half-year and the balance, if any, shall be credited to the leave account at the close of the half-year, subject to the condition that balance of such earned leave plus leave already at credit do not exceed the maximum limit of 300 days.”

6.2. Half-pay leave

Advance credit of 10 days of half-pay leave be given on the 1st day of January and 1st day of July. Grant of half-pay leave to a temporary Government employee is subject to the sanctioning authority satisfying himself that the official concerned will return to duty after the expiry of leave.

6.3. Commuted leave

While the existing provisions for commuted leave are found adequate, commuted leave may also be granted without medical certificate in the following cases:-

- i. Up-to a maximum of 66 days, to a female government employee, if it is in continuation of maternity leave.
- ii. Up-to a maximum of 60 days, to a female employee, if and when she is adopting a child, provided that the adopted child is less than one year old and also subject to the condition that the adopting female employee has less than two living children.

6.4. Maternity leave & paternity leave

Government employees will be entitled to 180 days maternity leave and 15 days paternity leave, subject to the facility being available for a limit of 2 (two) surviving children only. Such leave may not normally be refused to the State Government employees provided the leave is applied 15(fifteen) days before or up-to six months from the date of delivery.

6.5. Leave entitlement for the teaching staff of Vacation Department

Status quo is to be maintained.

6.6. Special disability leave

Status quo is to be maintained.

6.7. Study leave

Status quo is to be maintained.

6.8. Special casual leave

Specific rules are to be formulated for regulating the grant of special casual leave to government employees keeping in view the following –

- (a) Limit the number of purpose for which an employee or group of employees may be granted the special casual leave in a year.

- (b) Limit the total number of days of special casual leave that may be granted in a year.

6.9. Casual leave

Status quo is to be maintained.

6.10. Late attendance

In cases where it is found that debiting half-day casual leave to the casual leave account for each late attendance does not ensure punctuality of a government employee, disciplinary action should be taken, besides debiting the casual leave.

7. MISCELLANEOUS MATTERS:

7.1. Restricted holidays and half holidays

- (i) Status quo is to be maintained on matters relating to restricted holiday.
- (ii) Half-holidays should generally be avoided except when granted in the rarest of the rare occasions by State Government.

7.2. Working hours

Status quo is to be maintained.

7.3. Honorarium and fee

Status quo is to be maintained.

8. ARISING ANOMALIES IN PAY SCALES:

8.1. Anomalies arising from the improvement in the pay scale of the Junior Accounts Assistant

- (a) Status quo is to be maintained in respect of the levels of pay of the UDAs and LDAs under the Meghalaya Secretariat Subordinate Services.
- (b) The pay levels of the Meghalaya Subordinate Treasury Accounts Service in the Revised Pay Structure, with effect from 1.1. 2017 will be as follows –
- | | |
|---------------------------------|------------------------------------|
| (i) Accountant | : Level – 12 (starting at ₹ 39400) |
| (ii) Senior Accounts Assistant | : Level – 11 (starting at ₹ 37800) |
| (iii) Junior Accounts Assistant | : Level – 8 (starting at ₹ 30300) |

However, the pay of the affected members of the Meghalaya Subordinate Treasury Accounts Service will be protected in the Pay Levels as decided above with reference to the actual amount drawn as Pay and DA on 1.1.2017, under the relevant provisions of the Meghalaya F.Rs & S.Rs.

8.2. Service conditions and scales of pay of Vice-Principal vis-a-vis Assistant Lecturer of Higher Secondary Schools

The post of Vice-Principal of the Higher Secondary Schools will be placed at Pay Level – 14 of the revised Pay Structure subject to suitable amendment of the existing Service Rules.

9. ADMINISTRATIVE REFORMS:

The issues raised by the Commission regarding the need for administrative reforms will be referred to the Administrative Rules and Regulation Revision Advisory Committee (ARRRAC) for examination.

10. DEPARTMENTAL RECOMMENDATIONS:

A Committee, to be headed by Finance Department, with Members from concerned Departments, will be formed to look into the various Departmental Recommendations of the Pay Commission. The Committee will submit its report to Government within a fixed time frame. However, the Government has decided that the recommendations of the Pay Commission concerning teaching and non-teaching staff of the deficit institutions under Education Department will be excluded from the purview of the Committee as they do not come under the terms of reference of the Pay Commission.

11. REGULATION OF ARREARS:

40% of the aggregate of the arrears accruing out of the revised pay/pension will be paid in cash to the government employees within the financial year 2017-2018. Release of the balance of the arrears (that is, **60%**) will be made in the subsequent financial years. For the purpose of computation of arrears, pay, personal pay, if any, and Dearness Allowance, as admissible from time to time, will be taken into account while other allowances, such as House Rent Allowance, Medical Allowance, Hill Compensatory Allowance, Winter Allowance, etc., will be excluded.

12. OTHER MATTERS:

The Government has also decided to introduce a compulsory annual health check-up scheme for all State Government employees and an Annual Health Check-up Fee of ₹ 2,000.00 will be admissible for the purpose. The grant of annual increment to an employee will be subject to the compulsory annual health check-up being undertaken by him/her.

13. Ordered that the Resolution be published in the Gazette of Meghalaya Extraordinary.

Also ordered that a copy of the Resolution be communicated to the Departments of the State Government and all concerned.

R. V. SUCHIANG,
Principal Secretary to the Govt. of Meghalaya,
Finance Department.

ANNEXURE - J

Revised Pay Structure

(Open ended Matrix with 3% annual increment, rounded off to nearest 100 with no Efficiency Bar)

(in Rupees)																							
Existing Minimum of Pay	6500	7100	7700	8300	9200	9900	10600	11300	12000	13100	14100	14700	15700	16300	17000	18300	20700	23300	26700	28700	31300	35300	
Pay Band	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	2.68	
Revised Pay Band	17420	19028	20636	22244	24656	26532	28408	30284	32160	35108	37788	39396	42076	43844	45560	49044	55476	62444	71556	76916	83884	94604	
Level	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
1	17400	19000	20600	22200	24700	26500	28400	30300	32200	35100	37800	39400	42100	43700	45600	49000	55500	62400	71600	76900	83900	94600	
2	17900	19500	21100	22900	25400	27300	29300	31200	33200	36200	38900	40600	43400	45000	47000	50500	57200	64300	73200	79200	86400	97400	
3	18400	20200	21800	23600	26100	28100	30200	32100	34200	37300	40100	41800	44700	46400	48400	52000	58900	66200	75900	81600	89000	100300	
4	19000	20800	22500	24300	27000	28900	31100	33100	35200	38400	41300	43100	46000	47800	49900	53600	60700	68200	78200	84000	91700	103300	
5	19600	21400	23200	25000	27800	29800	32000	34100	36300	39600	42500	44400	47400	49200	51400	55200	62300	70200	80500	86500	94500	106400	
6	20200	22000	23800	25600	28400	30400	32600	34600	36800	40100	43000	44900	48000	49800	52000	56000	63100	71000	81400	87300	95300	106600	
7	20800	22600	24400	26200	29000	31000	33000	35000	37300	40500	43400	45300	48400	50200	52400	56400	63500	71400	81800	87700	95700	107000	
8	21400	23200	25000	26800	29600	31600	33600	35600	37900	41100	44000	45900	49000	50800	53000	57000	64100	72000	82400	88300	96300	107600	
9	22000	23800	25600	27400	30200	32200	34200	36200	39700	42600	45500	47400	50500	52300	54500	58500	65600	73500	83900	89800	97800	109100	
10	22700	24500	26300	28100	30900	32900	34900	36900	40400	43300	46200	48100	51200	53000	55200	59200	66300	74200	84600	90500	98500	109800	
11	23400	25200	27000	28800	31600	33600	35600	37600	41100	44000	46900	48800	51900	53700	55900	59900	67000	74900	85300	91200	99200	110500	
12	24100	25900	27700	29500	32300	34300	36300	38300	41800	44700	47600	49500	52600	54400	56600	60600	67700	75600	86000	91900	99900	111200	
13	24800	26600	28400	30200	33000	35000	37000	39000	42500	45400	48300	50200	53300	55100	57300	61300	68400	76300	86700	92600	100600	111900	
14	25500	27300	29100	30900	33700	35700	37700	39700	43200	46100	49000	50900	54000	55800	58000	62000	69100	77000	87400	93300	101300	112600	
15	26300	28100	30000	31800	34600	36600	38600	40600	44100	47000	49900	51800	54900	56700	58900	62900	70000	77900	88300	94200	102200	113500	
16	27100	28900	30800	32600	35400	37400	39400	41400	44900	47800	50700	52600	55700	57500	59700	63700	70800	78700	89100	95000	103000	114300	
17	27900	29700	31600	33400	36200	38200	40200	42200	45700	48600	51500	53400	56500	58300	60500	64500	71600	79500	89900	95800	103800	115100	
18	28700	30500	32400	34200	37000	39000	41000	43000	46500	49400	52300	54200	57300	59100	61300	65300	72400	80300	90700	96600	104600	115900	
19	29600	31400	33300	35100	37900	39900	41900	43900	47400	50300	53200	55100	58200	59900	62100	66100	73200	81100	91500	97400	105400	116700	
20	30500	32300	34200	36000	38800	40800	42800	44800	48300	51200	54100	56000	59100	60800	63000	67000	74100	82000	92400	98300	106300	117600	
21	31400	33200	35100	36900	39700	41700	43700	45700	49200	52100	55000	56900	60000	61700	63900	67900	75000	82900	93300	99200	107200	118500	
22	32300	34100	36000	37800	40600	42600	44600	46600	49700	52600	55500	57400	60500	62200	64400	68400	75500	83400	93800	99700	107700	119000	
23	33300	35100	37000	38800	41600	43600	45600	47600	50700	53600	56500	58400	61500	63200	65400	69400	76500	84400	94800	100700	108700	120000	
24	34300	36100	38000	39800	42600	44600	46600	48600	51700	54600	57500	59400	62500	64200	66400	70400	77500	85400	95800	101700	109700	121000	
25	35300	37100	39000	40800	43600	45600	47600	49600	52700	55600	58500	60400	63500	65200	67400	71400	78500	86400	96800	102700	110700	122000	
26	36400	38200	40100	41900	44700	46700	48700	50700	53800	56700	59600	61500	64600	66300	68500	72500	79600	87500	97900	103800	111800	123100	
27	37500	39300	41200	43000	45800	47800	49800	51800	54900	57800	60700	62600	65700	67400	69600	73600	80700	88600	99000	104900	112900	124200	
28	38600	40400	42300	44100	46900	48900	50900	52900	56000	58900	61800	63700	66800	68500	70700	74700	81800	89700	100100	106000	114000	125300	
29	39800	41600	43500	45300	48100	50100	52100	54100	57200	60100	63000	64900	68000	69700	71900	75900	83000	91900	102300	108200	116200	127500	
30	41000	42800	44700	46500	49300	51300	53300	55300	58400	61300	64200	66100	69200	70900	73100	77100	84200	92100	102500	108400	116400	127700	

YEAR OF SERVICE



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4th Magha, 1939 (S. E.)

PART-IIA

GOVERNMENT OF MEGHALAYA

MEGHALAYA LEGISLATIVE ASSEMBLY SECRETARIAT

NOTIFICATION

The 23rd January, 2018.

No.LB.23/LA/2015/35. - It is hereby notified for general information that **Shri Marthon Sangma**, Member, Meghalaya Legislative Assembly who has been elected from **38-Mendipathar (ST)** Constituency, West Garo Hills, Meghalaya has resigned his Membership with effect from **19th January, 2018 (A. N.)**.

The Hon'ble Speaker has accepted his resignation.

ANDREW SIMONS,
Commissioner and Secretary,
Meghalaya Legislative Assembly.



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PART-IIA

GOVERNMENT OF MEGHALAYA

MEGHALAYA LEGISLATIVE ASSEMBLY SECRETARIAT

NOTIFICATION

The 23rd January, 2018.

No.LB.23/LA/2015/36. - It is hereby notified for general information that **Shri Brigady Marak**, Member, Meghalaya Legislative Assembly who has been elected from **40-Bajengdoba (ST)** Constituency, North Garo Hills, Meghalaya has resigned his Membership with effect from **19th January, 2018 (A. N.)**.

The Hon'ble Speaker has accepted his resignation.

ANDREW SIMONS,
Commissioner and Secretary,
Meghalaya Legislative Assembly.



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PART-I

GOVERNMENT OF MEGHALAYA

LAW (B) DEPARTMENT

NOTIFICATION

The 23rd January, 2018.

No.LJ (B) 19/2014/136. - In exercise of the powers conferred by sub-section (1) of Section 20 of the Code of Criminal Procedure, 1973 the Governor of Meghalaya hereby appoint with immediate effect the following Officers as Executive Magistrates and further under sub-section (2) thereof, as Sector/Zonal Magistrates in connection with the forthcoming General Election to the Meghalaya Legislative Assembly, 2018 for a period upto the end of Election process.

Sl. No.	Names of Officers and Designation	Jurisdiction of the conferment of the powers of Executive /Sector/ Zonal Magistrates	To be placed with District/ Sub-Division
1.	Shri Isreal G. Momin, Asstt. Executive Engineer, PWD. (R), Kharkutta.	Within North Garo Hills District, Resubelpara.	Deputy Commissioner, North Garo Hills District, Resubelpara.
2.	Dr. Sanjay Sangma, Extention Officer (Veterinary), Kharkutta C & RD Block.	-do-	-do-
3.	Shri Quill K. Sangma, Agriculture Dev. Officer, Kharkutta.	-do-	-do-
4.	Shri Arthivan D. Shira, Industrial Promotion Officer, DCIC, North Garo Hills District.	-do-	-do-
5.	B. R. Marak, District Statistical Officer, North Garo Hills District.	-do-	-do-
6.	Shri Lyndon W. Momin, SDO (PHE), Kharkutta.	-do-	-do-
7.	Shri Prinathsone A. Sangma, AEE, PWD. (R), Dainadubi.	-do-	-do-
8.	Shri B. K. Sangma, Research Officer (Planning), North Garo Hills District.	-do-	-do-
9.	Shri Canning S. R. Marak, SDO (PHE), Mendipathar.	-do-	-do-

10.	Shri Bomfield G. Momin, Asstt. Director (Agri), North Garo Hills District.	-do-	-do-
11.	Shri Netaji R. Marak, Functional Manager, DCIC, North Garo Hills, Resubelpara.	-do-	-do-
12.	Shri Ratish Rabha, District Handloom Officer, North Garo Hills District.	-do-	-do-
13.	Shri Sujit P. Marak, EE (PHE), North Garo Hills District.	-do-	-do-
14.	Smti. Helparine A. Sangma, Fishery Officer, North Garo Hills District.	-do-	-do-
15.	Shri J. P. Verma, Asstt. Director (Horticulture) North Garo Hills District.	-do-	-do-
16.	Dr. Silang R. Marak, A.H & Vety. Officer, Gangdubi.	-do-	-do-
17.	Dr. June Merry D. Shira, Extension Officer (Vety), Resubelpara C & RD Block.	-do-	-do-
18.	Dr. Walme K. Sangma, Sr. A.H. & Veterinary Officer, Gangdubi.	-do-	-do-
19.	Shri Tenang K. Sangma, SDSEO, Resubelpara.	-do-	-do-
20.	Dr. Sonanchi B. Marak, A.H. & Vety. Officer, Gangdubi.	-do-	-do-
21.	Shri Sengkam P. Marak, SDO (PHE), Bajengdoba.	-do-	-do-
22.	Shri Lawrence Marak, AEE, PWD (R), Bajengdoba.	-do-	-do-
23.	Shri P. S. Tariat, Supdt. of Fisheries, North Garo Hills District.	-do-	-do-
24.	Shri Witherson Areng, Agriculture Dev. Officer, Bajengdoba, North Garo Hills.	-do-	-do-
25.	Shri Marley Cheang Marak, Tourism Officer, North Garo Hills District.	-do-	-do-
26.	Shri Saljrang G. Momin, Inspector of Legal Metrology, North Garo Hills District.	-do-	-do-
27.	Shri Victor C. Momin, Asst. Research Officer, (Planning), North Garo Hills District.	-do-	-do-
28.	Shri Saumitra Sil, AEE, PWD (R), NH-51, Gokulgre.	-do-	-do-
29.	Shri R. Synjri, District Sericulture Officer, North Garo Hills District.	-do-	-do-
30.	Shri Silang Marak, AEE, P.W.D. (R), North Garo Hills District.	-do-	-do-
31.	Shri P. Ch. Rabha, Divisional Officer, Soil & Water Conservation, North Garo Hills District.	-do-	-do-
32.	Smti. Grikme Balgra M. Sangma, Industrial Promotion Officer, DCIC.	-do-	-do-
33.	Dr. Amazia Kimchi Sangma, A.H. & Veterinary Officer, Gangdubi.	-do-	-do-
34.	Smti. Julia Bilchame Ch. Marak, Asst. Engineer, Urban Affairs, North Garo Hills.	-do-	-do-

35.	Smti. Vivel D. Shira, Asst. Soil & Water Conservation Officer.	-do-	-do-
36.	Shri Bijay Kumar Paul, SDO (Tech), PHE, Resubelpara.	-do-	-do-

E. M. DONN,
Joint Secretary to the Government of Meghalaya,
Law (B) Department.